Contents

[Scope 2](#_Toc424308170)

[Tailorings 2](#_Toc424308171)

[Goals of Process Improvement 2](#_Toc424308172)

[Budget Requirements 2](#_Toc424308173)

[Resource Plan 2](#_Toc424308174)

[Roles and Responsibilities 2](#_Toc424308175)

[Schedule 2](#_Toc424308176)

[Schedule of PEG Meetings 2](#_Toc424308177)

[Training Plan 3](#_Toc424308178)

[Quality Plan 3](#_Toc424308179)

[Configuration and Data management plan 3](#_Toc424308180)

[Action Plans for implementing suggestions 3](#_Toc424308181)

[Release Plan (schedule) for incorporated changes 3](#_Toc424308182)

# Scope

[Identify the scope of the plan]

# Tailorings

[Specify if any tailoring are required]

# Goals of Process Improvement

[Identify and define the goals of Process improvement]

# Budget Requirements

[Identify and determine the budget requirements for the plan period]

# Resource Plan

|  |  |  |
| --- | --- | --- |
| Sr. No | Resource | Schedule |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

## Roles and Responsibilities

|  |  |  |  |
| --- | --- | --- | --- |
| Sr. No. | PEG Members | Role | Responsibility |
|  |  |  |  |
|  |  |  |  |

# Schedule

## Schedule of PEG Meetings

|  |  |  |
| --- | --- | --- |
| Sr. No. | Meeting Agenda | Meeting Date/ Schedule |
|  |  |  |
|  |  |  |

# Training Plan

[Identify the trainings that the PEG needs to receive]

# Quality Plan

[Plan for reviews, pilots and audits]

# Configuration and Data management plan

[Plan for Configuration management systems, backups, release mechanisms, naming conventions etc.]

# Action Plans for implementing suggestions

[Specify Action plans]

# Release Plan (schedule) for incorporated changes

[Specify Release plans]